



Grant News

Federal, State, and Private Grant Notices for Rural Communities

Vol. 9, No. 3
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Grant Writing . . . In the Beginning

Have you ever noticed that sometimes there isn't much time between when a grant announcement is sent out and the due date? And that sometimes the grantor asks for pages and pages of information? This article looks at a way to prepare for shorter turnaround times by suggesting things to do **before** you actually start looking for grants. There are several advantages to this preliminary work. First, it helps you develop an overall picture of your goals. Second, it saves you time and stress when you actually start writing proposals—which, in turn, may enable you to write a better proposal. Third, it helps you search for grants in a more flexible and a more focused way.

The preliminary work has two parts. The first part focuses on the organizational information which most grant applications ask for. This information may include your organization's mission statement, financial statements, proof of nonprofit status, names of the board of directors, organizational history, and resumes of project staff. The good news is that this information is not unique to each grant application so it can be used, with very little modification, for many grant applications.

The second part of the preliminary work focuses on the specific project or projects for which you want grant funding. Start by thinking about your organization's long range goals to give you an overall view of what you are trying to achieve. (Ex: One goal might be to establish a park in the center of town.) Next break the overall goals into smaller sub-goals. (Ex: Sub-goals of the park could be

to purchase land; build facilities and buy equipment; create landscaping; design and build pedestrian and vehicular access; and develop park programs.) Determine which sub-goals can be achieved with available monies and resources, and which could benefit from grant funding. Write a list and prioritize these long range goals and sub-goals.

Next, begin by making a planning folder for each goal or sub-goal that will need grant support. Include in it

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Grant Writing . . . In the Beginning (continued)

the things most grantors ask for:

- Brief project description;
- Statement of need and supporting data or literature;
- Project objectives;
- Plan of action/methods;
- Project evaluation plan (i.e., how you will know goal was achieved);
- Partners or collaborators, if any, on this project; and
- Budget (ex: equipment, labor, office expenses, permits, licenses, etc.)

Be as specific as possible now so you won't have to scramble later when you are working toward a deadline.

With this organizational and specific goal information on hand, you will be prepared for a shorter turnaround time when you find a prospective grant.

Sue

Grant Seekers Alert



Budget cuts at the federal and state levels are still happening and may affect some grants listed in this *Grant News*. Please check funding availability before starting work on your grant proposals.

Grant News is published five times annually by the Applied Social Research Unit (ASRU), Illinois State University. Its purpose is to provide residents, community development professionals, health and human service providers, and others in rural Illinois communities with information about available funding and resources from federal, state, and private sources.

Information was obtained from multiple sources including the *Federal Register*, various federal and state agencies, and private foundations. Obtain more information about the opportunities appearing in *Grant News* by contacting the appropriate foundation, federal or state agency, or:

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The ASRU Internet site includes past issues of *Grant News*. Advertising in *Grant News* is available for grant seekers and grant writers. Rates are \$50.00 per quarter page. Contact the editor to place an ad. *Grant News* is produced with the support of ASRU staff: Cindy Caldwell and Sharon Mills.

Humanities

National Endowment for the Humanities: Public Program Grants for Libraries, Museums, or Special Projects: Planning Grants and Implementation Grants

Objective: Support projects that share important humanities ideas with the public; creatively engage audiences; and expand their geographic reach by involving new audiences or serving as models. Grants are available to support development of the project and to support the implementation of the project.

Eligibility: U.S. nonprofit, IRS tax-exempt organizations, and state and local government agencies. Applicant must provide at least 50% of the cost of the project.

Award: Planning Grants' maximum grant is \$40,000 with average length of funding for 12 months. Implementation Grants' maximum grant is \$300,000 with average length of funding time for 24-36 months.

Deadline: Planning Grant applications are due September 16, 2002; projects should begin no earlier than April 2003. Implementation Grants are due February 3, 2003; projects should begin no earlier than September 2003.

Application: Application materials, information, requirements, and instructions for applying are available at the Website below. NOTE: Since October 2001, First-Class mail has been delayed to the Arts Endowment offices. Use alternative delivery services if time is critical. Regular mail is subjected to irradiation that can do irrevocable damage to slides, CDs, videos, etc.

Information:

*National Endowment for the Humanities
Public Programs
1100 Pennsylvania Avenue, NW
Washington, DC 20506
TEL: (202) 606-8267
EMAIL: publicpgms@neh.gov
SOURCE: <http://www.neh.gov/grants>*

Heritage Preservation: Conservation Assessment Program (CAP) Grants

Objective: Provide funds for small- to mid-sized museums to hire a Heritage Preservation approved professional conservator for a two-day site visit. After the visit the CAP assessor will write up a report suggesting priorities for improving the care of the collections.

Eligibility: U.S. nonprofit museums that care for and own or use tangible objects, exhibit them on a regular basis, are open 120 or more days a year, and have one full-time staff or equivalent. Museums can only receive this grant once.

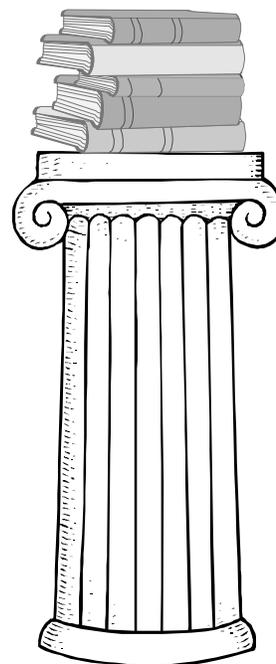
Award: Grants are based on average conservation professional fees. Museum must make minimal dollar match. Assessments will take place in 2003.

Deadline: Applications will be accepted on first-come, first-served basis until December 1, 2002 (postmark).

Application: Applications will be mailed on October 11, 2002 to museums on the CAP mailing list. Applications will also be available on Heritage Preservation's Website. Request a sample application to prepare for the application process. For information and a sample application see the Website.

Information:

*Rory House, Coordinator
Conservation Assessment Program
Heritage Preservation
1730 K Street, NW Suite 566
Washington, DC 20006-3836
TEL: (202) 634-1422 or (202) 634-0031
FAX: (202) 634-1435
EMAIL: rhous@heritagepreservation.org
SOURCE: <http://www.heritagepreservation.org>.*



Youth

National Gardening Association (NGA): Youth Garden Grant

Objective: Actively involve children in gardening while enhancing their education and encouraging their development as environmentally responsible adults.

Eligibility: Schools, neighborhood groups, community centers, camps, clubs, treatment facilities, and intergenerational groups who plan to garden in 2003 with at least 15 children ages 3-18.

Award: Quality tools, seeds, plant materials, products and educational resources for new programs just beginning and programs that have already gardened outdoors for one or more garden seasons.

Deadline: November 1, 2002.

Application: Fill out an application form that is available from the Website. Enclose a letter of support from program administrator, principal, or director, and a \$10 check or money order for administrative fees, payable to NGA. The selection process considers leadership, need, sustainability, community support, innovation, and educational, environmental and/or social programming.

Information:

*Youth Garden Grant Program
National Gardening Association
1100 Dorset Street
South Burlington, VT 05403
TEL: (800) 538-7476
FAX: (802) 864-6889*

SOURCE: <http://www.kidsgardening.com/grants.asp>

National Endowment for the Arts: Arts Learning

Objective: Increase arts learning for children and youth; expand professional development for those involved in arts learning; and enhance arts learning policy and program environment. The guidelines divide children and youth into three groups: Early Childhood, School-Based, and Community-Based projects.

Eligibility: Nonprofit, 501(c)(3) tax-exempt organizations; state or local governments; or federally recognized tribal communities or tribes. The organization also must have been involved with children/youth for at least three years. See the Website for other eligibility requirements.

Award: Grants range from \$5,000-\$150,000 (50%

were under \$25,000 in recent years). Very few grants are for over \$100,000. 1 to 1 match required. Grant periods can be up to two years.

Deadline: August 12, 2002. Applicants will be notified in April 2003. Projects can start June 1, 2003 or later.

Application: See the Website for detailed application instructions. NOTE: Since October 2001, First-Class mail has been delayed to the Arts Endowment offices. Use alternative delivery services if time is critical. Regular mail is subjected to irradiation that can do irrevocable damage to slides, CDs, videos, etc.

Information:

Send application to:

*Application Processing
Room 815*

(Arts Learning)

National Endowment for the Arts

Nancy Hanks Center

1100 Pennsylvania Avenue, NW

Washington, DC 20506-0001

For questions about Early Childhood and School-Based projects call:

TEL: (202) 682-5536

For questions about Community-Based projects call:

TEL: (202) 682-5026

Text-Telephone: (202) 682-5496

SOURCE: <http://www.arts.gov/guide>

Toshiba America Foundation

Objective: Improve science and mathematics education for students in grades K-12 with projects designed and led by their classroom teachers.

1) Kindergarten—6th Grade Program

Eligibility: Public or private schools (K-6). Projects must be in addition to the teacher's regular math and science units, must take place during the regular school day, must be finished by May 15 and final report submitted by June 15, and must occur over three or more class sessions.

Award: Grants up to \$1,000 for students' hands-on materials directly related to project. Computer hardware and field trip expenses are not allowed.

Deadline: Proposals must be received by October 1, 2002.

Youth (continued)

Application: Guidelines, application forms, selected criteria, and other resources are available at the Website or by phone. Teachers are encouraged to contact the Foundation at (212) 596-0620 with any questions before submitting a completed proposal.

Information:

*Grants Program for K-6 Science & Math Education
Toshiba America Foundation
1251 Avenue of the Americas, 41st Floor
New York, NY 10020
TEL: (212) 596-596-0620
EMAIL: foundation@tai.toshiba.com
SOURCE: <http://www.toshiba.com/taf/apply.html>*

2) 7th-12th Grade Program

Eligibility: Programs, projects, and activities designed by and with classroom teachers of grades 7-12 that improve the quality of math and science education in the classroom.

Award: Small project awards (under \$5,000) average just under \$4,000. Large project grants (over \$5,000) average \$9,500.

Deadline: Grant proposals for under \$5,000 are accepted anytime and decisions are made every month except March and September. Grant proposals for over \$5,000 are due February 1 and August 1.

Application: The application form and instructions are available at the Website. Teachers are encouraged to contact the Foundation at (212) 596-0620 with any questions about the application process.

Information:

*Program Office
Toshiba America Foundation
1251 Avenue of the Americas, 41st Floor
New York, NY 10020
TEL: (212) 596-0620
EMAIL: foundation@tai.toshiba.com
SOURCE: <http://www.toshiba.com/taf/apply.html>*

Illinois Department of Natural Resources: Illinois Schoolyard Habitat Action Grant

Objective: Create or enhance a habitat area of a schoolyard.

Eligibility: Schools, nature centers, and youth groups. Please contact Randy Wiseman (below) for information.

Award: Up to 20 projects are awarded each year. The average award is \$300; maximum award is \$600.

Deadline: October 15, 2002. Successful applicants are notified by December 1.

Application: The proposal should focus on items needed to improve or develop the habitat area. The proposal should describe how youth will be involved and how the educational value of the site will increase.

Information:

*Randy Wiseman
Illinois Department of Natural Resources
Educational Services Division
One Natural Resources Way
Springfield, IL 62702-1271
TEL: (217) 524-4126
EMAIL: rwiseman@dnrmail.state.il.us
SOURCE: <http://www.dnr.state.il.us/lands/education/classrm/classrm.htm>*

Philip Morris, U.S.A. Positive Youth Development: Hunger Relief

Objective: Support the costs of meals and snacks for youth participating in after-school activities.

Eligibility: Nonprofit, charitable, 501(c)(3) tax-exempt organizations who received their exemption on or before January 1, 1999 or are a new affiliate of a national youth-serving organization. See the Website for further limitations, and selection and evaluation criteria.

Award: Up to \$10,000 for direct costs of nutritious meals or snacks. Beginning or expanding programs may also include one-time expenses for items such as microwave ovens or refrigerators.

Deadline: August 30, 2002.

Application: A conference call for interested organizations will be held on August 2, 2002; RSVP deadline July 26, 2002. A Short Form for Hunger Relief application replaces the narrative of the Positive Youth Development application. See the Website for details.

Information:

*Contributions Administrator
Philip Morris, U.S.A.
PO Box 26603
Richmond, VA 23261
TEL: (804) 274-2703
SOURCE: <http://www.philipmorrisusa.com> (Our Responsibility: Charitable Giving: Positive Youth Development (PYD). Hunger Relief is under PYD.)*

Miscellaneous

Charles Lafitte Foundation (CLF)

Objective: Support ways of helping people help themselves (and those around them) to live healthy, satisfying, and enriched lives. CLF focuses on: education, children's advocacy, medical issues & research, and the arts.

Eligibility: 501(c)(3) organizations.

Award: Typical grants range between \$10,000 and \$500,000.

Deadline: None.

Application: There is no application form; a brief letter of inquiry is advised. Full proposals should be concise, well organized, and should not exceed 20 double-spaced pages. The proposal should include information about the applicant, the proposed project, and the costs and duration of the project. Overhead cannot exceed 15% of direct costs. Proposals can be sent by email.

Information:

Charles Lafitte
c/o Jennifer Vertetis
29520 2nd Ave SW
Federal Way, WA 98023
TEL: (212) 655-3063
EMAIL: jennifer@charleslafitte.org
SOURCE: <http://www.charleslafitte.org>

Barbara Bush Foundation

Objective: Develop literacy programs that build families of readers, and develop and expand family literacy programs nationwide.

Eligibility: Funded projects must include: 1) reading instruction for parents or primary caregivers; 2) literacy or pre-literacy instruction for children; and 3) activities where parents or primary caregivers and children learn and read together.

Award: Grants up to \$65,000.

Deadline: Must be received by September 6, 2002.

Application: Use the new 2003 application packet available at the Website (or request it by mail or email).

Information:

Tamara Rosado
Barbara Bush Foundation for Family Literacy
1201 15th Street, NW
Suite 420
Washington, DC 20005
TEL: (202) 955-6183
EMAIL: sooc@erols.com
SOURCE: <http://www.barbarabushfoundation.com/nga.html>

Health

Christopher Reeve Paralysis Foundation: Quality of Life Grants and Health Promotion Grants

Objective: Quality of Life Grants are for programs that improve the daily lives of people living with disabilities (especially paralysis) and their families. Health Promotion Grants are for programs that focus on removing barriers (societal and environmental) that keep individuals with paralysis from participating in life activities.

1) Quality of Life Grants

Eligibility: 501(c)(3) organizations (large national, regional or statewide, and smaller local groups) focusing on helping those with spinal cord injuries and other cen-

tral nervous system disorders. 509(a) private foundations are not eligible.

Award: \$5,000 or \$25,000, but occasionally for amounts in between.

Deadline: April 1 and October 1. Please submit as early as possible so they can contact you if necessary.

Application: The application form and details about the proposal are at the Website below.

2) Health Promotion Grants

Eligibility: 501(c)(3) organizations that support health promotion interventions of people with paralysis. Priority is given for organizations that serve the paralysis population in general. Projects must be accessible and

Health (continued)

available to people with paralysis. In addition, the project must work to improve the physical and emotional health, create healthy lifestyles and environments, and/or prevent medical, social, emotional, mental, family, or community problems of the individual with paralysis.

Award: \$5,000-\$10,000 for Direct Impact Awards for community-based nonprofits that have an immediate effect on people with paralysis and their caregivers; or \$25,000 for promotion of programmatic or intervention projects that support health on a national or regional level.

Deadline: April 1 and October 1.

Application: The application form and details about the proposal are available at the Website below.

Information for both Quality of Life Grants and Health Promotion Grants:

Christopher Reeve Paralysis Foundation

500 Morris Avenue

Springfield, NJ 07801

TEL: (800) 225-0292

SOURCE: <http://www.christopherreeve.org>

ELA Foundation

Objective: Fund programs led by, or support the work of, people with disabilities (especially programs for women) with a focus on education, advocacy, and the arts. ELA supports projects that have national or international effects, and community projects that effect members of the community that have disabilities.

Eligibility: 501(c)(3) organizations.

Award: \$1,000-\$5,000. Support for the project from other community sources is required.

Deadline: May 1 and November 1.

Application: Include a brief typed summary of six pages maximum. See the Website below for details.

Information:

Deborah Lewis, Executive Director

ELA Foundation

2460 North Lake Avenue, PMB #128

Altadena, CA 91001

TEL/RELAY: (626) 398-8840

FAX: (626) 398-8843

EMAIL: executivedirector@ela.org

SOURCE: <http://www.ela.org>

WHO Foundation: Women Helping Others

Objective: Support the overlooked health, education, and social services needs of women and children.

Eligibility: Private nonprofits, and small and grassroots charities with 501(c)(3) status who are qualified to accept deductible charitable contributions. Organizations must have been incorporated for at least three years. Preference given to organizations with operating budgets less than \$2 million, government funding less than 30% of income, United Way funding less than 30% of income, and salaries/wages and benefits less than 50% of budget.

Award: \$2,500-\$15,000.

Deadline: September 17, 2002.

Application: Use the WHO Foundation Application available online at the Website. The application form and required attachments should be mailed to one of the addresses below. See the Website for details.

Information:

Regular mail:

WHO Foundation Grants

P.O. Box 816029

Dallas, TX 75381-6029 or

Express delivery address:

WHO Foundation Grants

2121 Midway Road

Carrollton, TX 75006

TEL: (800) 946-4663

FAX: (972) 386-8736

SOURCE: <http://www.whofoundation.org>



Grant News

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Economic Development

Economic Development Workshop Announcement

Objectives and topics: The USDA Rural Development office is sponsoring an Economic Development Workshop designed for community leaders, economic developers, Regional Planning Council members, congressional staffers, and community developers serving rural Illinois communities with populations of less than 50,000. The workshop will provide detailed information on more than 35 USDA programs and services that support community and economic development. New programs authorized by the "2002 Farm Bill" will also be discussed. Guest speaker will be John Phipps, a farmer, businessman, and columnist who will speak on "Changes in Rural America."

Date and location: The one-day workshop will be held on August 14, 2002 at the Holiday Inn Hotel and Conference Center in Urbana, IL.

Cost: \$15 that includes lunch, breaks, and workshop materials.

Reservation deadline: No later than Wednesday, August 7, 2002.

Information and reservation forms:

Sandy Mack
TEL: ((217) 403-6206)
EMAIL: (Sandra.Mack@il.usda.gov)
Lynn Good
TEL: ((217) 403-6214)
EMAIL: (Lynn.Good@il.usda.gov)